



INTER-AGENCY COLLABORATION POLICY

Introduction

At The Outdoors Group Ltd, including The Outdoors School, there is a need for us to be able to work successfully with external agencies in order to:

- Ensure the safety and welfare of our learners
- To best support them in a collaborative way
- To be able to successfully transition learners back into other educational settings where appropriate
- To provide a productive and successful service
- To ensure all agencies and individuals working with learners are able to have access to relevant information on issues developments and successes.

In order to be able to provide this level of inter-agency work The Outdoors Group Ltd work with other agencies in the following ways:

- Wherever possible we report to, or attend, TAF meetings where learners are under the supervision of, or on roll with another educational establishment
- Where necessary we meet with the Local Authority or have conversations via other means of communication to ensure that information is provided both ways for the benefit of the learners we work with. Where this information is of a sensitive nature we ensure that EGRESS, a secure email system is used.
- We ensure that we report to MASH and to the LADO on issues when they arise and follow the advice of these organisations
- Where learners wholly or partially funded via the local authority are enrolled in our registered school provision we provide an annual account of income received and expenditure incurred in respect of the learner to the local authority ad by request to the Secretary of State
- Where learners on roll within our school provision have EHC Plans the relevant information such as can be reasonably required is provided for the purposes of the annual review of the EHCP by the local authority

In all aspects of our provision we recognise that open honest communication is the key to a holistic and successful interaction with and on behalf of the learners in our care.

With regards to communication and reporting the following policies are relevant to this process:

- Health and Safety
- High Wind Policy and Health and Safety policy (including Risk Assessment policy)
- Safeguarding Policy
- Complaints Procedure
- Site Survey Policy
- Equality and Diversity Policy
- Prevent and Upholding British Values Policy

With regards to the ethos within the school and record keeping the following policies are relevant:

- Behaviour and Attendance Policy
- Records Retention Schedule
- Accessibility Plan
- Curriculum Statement

All of our policies can be found on our website: www.outdoorsgroup.co.uk/about-us/our-policies

Date reviewed: 28th January 2020

Signature of Director or Company Secretary:

A handwritten signature in black ink, appearing to read 'Shevek Pring', written in a cursive style.

Name: Shevek Pring

Review date set: 1st January 2021

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